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**SEC Meeting AGENDA // MARCH 31, 2020  
2:30 PM – 4:30 PM // WEBEX**<https://bgsu-edu.meets.cirqlive.com/pages/calendar.exe?user=3407&context=1224&lang=en>

*Guidelines for this meeting:*

* Upon entering the WebEx meeting the entry is set to automatically "Mute" you as well as turn off entry and exit tones of attendees.
* I will call the meeting to order and Robyn will take attendance along with notes.
* I ask that you keep your microphone on mute when not speaking to reduce background noise/feedback.
* Please utilize the chat feature and type "I have something to say" when wanting to speak and we will go in order to keep from talking over one another.
* I am open to suggestions for how to make this WebEx conferencing more fluid.

**Call to Order** // Jenn Stucker, Chair

**APPROVAL OF 3/10/20 MINUTES** // 2:30 – 2:35

**CHAIR REPORT/UPDATES** // 2:35 – 2:45  
**1** // APRIL 7th MEETING

* Meeting style + parliamentary procedures

**OLD BUSINESS** // 2:45pm – 3:15pm

**1** // CURRICULUM ITEMS FROM CAA

* New Child Life Minor
* Health Promotion Minor (changes)
* Bachelor of Liberal Studies (major changes)

**NEW BUSINESS** // 3:15pm – 4:25pm

**1** // RESEARCH / PRomotion / tenure during covid-19 discussion  
**2** // ACADEMIC EXCELLENCE STATEMENT discussion

**ISSUES AND CONCERNS** // 4:25 – 4:30

**ADJOURNMENT**